

# EXPORT CONTROL INTERNATIONAL SHIPPING GUIDELINES

All University faculty, staff, and students who engage in international shipping are responsible for ensuring compliance with U.S. export control laws and regulations. Violations of these laws and regulations may result in civil and criminal penalties. Any item that is sent from the United States to a foreign destination is an export. "Items" include commodities, software, and technology. For example, clothing, materials, circuit boards, equipment parts, blueprints, design plans, commercial software, and technical information are "items" that may be subject to export control and may require an export license(s) depending on the item, destination, recipient, and use.

- x Shipment of controlled physical items, such as computers, scientific equipment, chemical or biological materials, electronics, cameras, and GPS equipment may require an export license before they can be legally shipped from the U.S. to a foreign country.
- x Shipment of technical information such as manuals, blueprints, diagrams, and unpublished research results may be controlled IF the items (1) are not already in the public domain; or (2) if the information may not be freely published.
- x Deemed exports: disclosing or transferring controlled technology, technical data, or providing services to a foreign person in the U.S.
- x Sanctions and trade embargoes may restrict payments or shipments to nationals of sanctioned countries and to specific foreign entities and individuals.

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## What You Should Know Before You Export a Physical Item

USA does not have a centrally controlled international shipping department. The Office of Research Compliance and Assurance is here to support you if you need to export an item to facilitate your research. To include the following resources:

- x "Items to Consider When Shipping International Shipment Preparation"
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Travelers should not take ANY of the following without first obtaining specific advice:

- x Data or information received under an obligation of confidentiality.
- x Devices, equipment or computer software received with restrictions on export to or on access by foreign nationals.
- x Devices, systems or software specifically designed or modified for military or space applications (even if these items are used in an academic research setting).

For more information see [When to Apply for an Electronic Export Information \(EEI\)](#)

## EXAMPLE LIST OF EXPORT CONTROLLED ITEMS

The following list illustrates, by example, the types of export controlled items commonly found in college research laboratories and for which Principal Investigators should identify/request classification. This list is not intended to be a comprehensive list of all possible export controlled items for all colleges, nor is it intended to be exclusive to the colleges listed. This list is intended to be used as a tool.

- x Infrared or thermal cameras
- x Biologicals/chemicals
- x Sensors
- x Proprietary items
- x Measuring and sensing devices
- x Gas movement and filtering devices
- x Precision tooling, positioning and balancing instruments
- x Optical and photonic components (including sensors, infrared and focal plane array detectors)
- x Oscilloscopes; spectrometers; fermenters
- x Nuclear materials