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Procedural Guidelines for the Development of Academic Policy

The Academic Affairs Policy Committee is a joint committee ofthe Faculty Senate and the Council of Academic Deans initiated by and reporting to the Senior Vice President of Academic Affairs. The purpose of the Committee is to function as a working group to propose, negotiate, elaborate, and refine policy matters of concern. In order to systematize and thus facilitate the development of sound academic policies at the University of South Alabama, the following guidelines shall be observed:

1. Although proposals for academic policies may originate anywhere in the academic structure, academic
policy statements will be issued by the Senior Vice President for Academic Affairs.

2. Proposed academic policy statements, wherever originated, shall first be directed to the Office of the Senior
Vice President for Academic Affairs.

3. The Senior Vice President for Academic Affairs shall establish a joint committee consisting of four members
of the Council of Academic Deans with staggered terms and the following Faculty Senate representatives:
the Chair, Vice Chair, immediate Past Chair and Chair of the Faculty Handbook and Policy Committee for
the purpose of facilitating academic policy development. The Committee will be chaired on alternate years
by an Academic Dean appointed by the Senior Vice President for Academic Affairs and Chair of the Faculty Senate.

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