

Minutes of Meeting  
September 19, 2016 at 9:30 a.m.  
Dean's Conference Room (3619)

**Members Present:** Dr. Andrea Kent, Dean; Dr. Andre Green, Associate Dean; Dr. John Kovaleski, Chair, Health, Kinesiology and Sport; Dr. James Stefurak, Chair of Professional Studies; Dr. Susan Santoli, Interim Chair of LTE/Director of Graduate Studies; Dr. Stephanie Stewart, Director of Academic Assessment; Ms. Jennifer Simpson, Director of Field Services; Mr. Josh Wooden, Director of Academic Advising; Dr. Paige Vitulli, President of the College Faculty Council; and Ms. Aimee Meyers, Development Liaison.

Dean Kent called the meeting to order at 9:30 a.m. and introduced Mr. John Hedburg, the new

**1. Information Update:**

**a. Faculty Searches**

Dr. Kovaleski, Chair of HKS reported one faculty position open - Assistant Professor of Health Promotions. The search committee has conducted the initial review of the applicant files and now in the process of looking more closely at some potential candidates.

Dr. Stefurak, Chair of PS reported two positions available in Professional Studies - Assistant Professor of Library Media and Assistant Professor of Instructional Design/Technology. Initial review of applicant files will begin October 15, 2016.

Dr. Susan Santoli, Interim Chair of LTE, reported no vacancies in LTE.

**b. Staff Searches**

Dr. Kovaleski reported the word processor position has been filled by Ms. Micki Lowe. Ms. Lowe will start effective September 26, 2016.

**d. The Pillars** - Dr. Green reported that Publications has the initial documents and we should be receiving a 1<sup>st</sup> draft proof hopefully by the end of the week. Dr. Kent reminded the chairs to be sure to proof their section thoroughly once they receive the 1<sup>st</sup> draft and return it to Dana for submission to Publication ASAP for 2<sup>nd</sup> draft. Our goal is to have the Pillars printed by October 15<sup>th</sup>.

**e. COE Fall Faculty Meeting** Dr. Kent reported good attendance at the faculty meeting on September 1, 2016. She noted Mr. Bedsole, Chair of the Advisory Council, appreciated the opportunity to speak to the faculty and learn more about the College.



