

: Dr. Richard L. Hayes, Dean; Dr. Phillip Feldman, Associate Dean; Leadership and Teacher Education; Thomas L. Chilton, Associate Dean; Dr. Harold Dodge, Chair, Leadership and Teacher Education; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. Brenda Litchfield, Interim Chair, Professional Studies; Dr. Peggy Delmas, Director, Student Advising; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Andrea Kent, Director, Field Services; Dr. Christopher Keshock, COE Faculty Council Representative; Dr. Abigail Baxter, Director, Graduate Studies and Research; and Dr. Charles Guest, Interim Associate Vice President for Institutional Research and Dr. Wanda Maulding, NCATE Director, was absent.

Dean Hayes called the meeting to order at 10:00 a.m.

1. Information Update

a. Faculty Searches – to replace Cathy O’Keefe in Leis

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—A meeting of the NCATE Steering Committee and school partners is scheduled for November 1

<sup>4</sup>st to review our final report. The College Assessment Team is meeting monthly to try to fill in some missing pieces in our report to NCATE. The University is currently looking at i-Rubric which will sit inside of SAKAI to help with disaggregating the data.

3. Global Scholar –

liability coverage. Rick Shaffer in Student Accounting can help us with how fees may be applied for students taking several courses requiring liability coverage before reaching candidacy.

Although teacher education students participate in the AEA program, the University plan to prove to be a cheaper and enforceable option for non-certification students. All options will be further reviewed for how each course/student can best be covered.

5. JagMail – The University is moving from Groupwise to JagMail. Everyone may now make the transfer at their convenience. G, Mike and Tim are available to assist with this transfer.
6. Credit Hour Estimates are now required for every course. Either the chairs or their appointees must review every course to determine how well it satisfies the requirements for the number of credit hours awarded for each class. This review should be completed and reported to the dean by December 1, 2012.
7. USA Day – Dr. Delmas reported that there was a lot of interest in Early Childhood Education, Athletic Training and Exercise Science at the recent USA Day. Dr. Delmas also reported on her