

**Minutes**  
**Dean's Administrative Council**  
**College of Education**  
**University of South Alabama**  
**UCOM 3619**  
**10:00 AM – 12:00 PM, January 4, 2010**

**Members Present:** Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Dr. Phillip Feldman, Associate Dean; Dr. Charles Guest, Chair, Professional Studies; Dr. Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. Abigail Baxter, Director, Graduate Studies and Research; Dr. Peggy Delmas, Director, Student Advising; Dr. Andrea Kent, Director, Field Services; Dr. James Van Haneghan, Director, Assessment and Evaluation; Dr. Harold Dodge, Interim Chair, Leadership and Teacher Education; Dr. Tres Stufurak, COE Faculty Council Representative.

Dean Hayes called the meeting to order at 10:00 a.m.

**1. Information Update**

- a. **COE Basketball Night 2/11/2010** – information provided
- b. **New Faculty Searches** – Mr. Manuel Vital joined the College of Education on January 4, 2010

**3. Template for Course Efficiency Initiatives**

Dean Hayes reported the template for course efficiency initiative can be found on the Academic Affairs website and requested the form be completed by at least three members of the DAC. The submission timeline for the course efficiency templates are:

**COE Chairs**

All templates are due to the Dean's office by January 15, 2010.

**Final Report**

A final report is due to Dr. David Johnson on January 20, 2010

**4. Academic Dismissal**

Dr. Baxter followed up on the DAC's discussion of the Graduate School policy by meeting with Dr. Keith Harrison, Dean and Associate VP of Academic Affairs in an effort to decide whether to further restrict its procedures regarding application subsequent to dismissal. Dean Harrison was asked to address: (1) The definition of "program;" (2) developing a form or process approval for grad students making application subsequent to dismissal; and (3) the rewrite

**Students Taking Courses That Are Not Required in Their Major**

Implementation of mandatory advising. Some students are enrolling and completing several courses in programs other than the one they were admitted to and in some cases not eligible for. Some courses should be restricted to the majors. Other courses might be OK for electives. This can be and has been a problem as in some programs individuals are not supposed to take course work until they meet all admission requirements.

Respectfully submitted,

Regina McCreary  
Recorder