

University of South Alabama  
College of Arts and Sciences

Department of \_\_\_\_\_

Department Promotion Committee Recommendation Form

1. Candidate's Name: \_\_\_\_\_
2. Present rank: \_\_\_\_\_
3. Rank for which candidate is being considered: \_\_\_\_\_
4. Years at present rank at University of South Alabama (including current year): \_\_\_\_\_
5. Number of years credit granted for prior experience at present rank: \_\_\_\_\_
6. Record of Vote:

(Secret Ballot Required ; Record Number )

- \_\_\_\_\_ Recommending promotion
- \_\_\_\_\_ Not recommending promotion
- \_\_\_\_\_ Abstaining
- \_\_\_\_\_ Recuse

Recommendation of the Promotion Committee:

\_\_\_\_\_

Name and rank of Promotion Committee chair:

\_\_\_\_\_

Names and ranks of other Promotion Committee members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recusal: Who and

Why: \_\_\_\_\_

Method used to select the Promotion Committee:

\_\_\_\_\_

Method used to select the Promotion Committee chair:

\_\_\_\_\_

12. Please identify all of the materials that were examined by Promotion Committee:

- \_\_\_\_\_ Candidate's curriculum vitae
- \_\_\_\_\_ Candidate's publications / Portfolio
- \_\_\_\_\_ Copies of papers / creative works presented by the candidate
- \_\_\_\_\_ Candidate's student evaluations
- \_\_\_\_\_ Candidate's course syllabi
- \_\_\_\_\_ Candidate's self-evaluation statements
- \_\_\_\_\_ Enrollment figures for candidate's classes
- \_\_\_\_\_ Published commentaries on the candidate's work
- \_\_\_\_\_ Confidential evaluations of candidate's work by recognized experts in the field
- \_\_\_\_\_ Other materials (please specify):

\_\_\_\_\_

13. Please describe the Department Chair's participation in the Promotion Committee's deliberations:

\_\_\_\_\_

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