



12. A list of all 9-month, full-time faculty who will be teaching during the May and summer semesters, including assigned course and section number(s), part of term, and credit/contact hours paid, is due from all departments by March 20, 2020. May semester generated little money for the College. Chairs were asked to manage faculty loads for May and summer semesters by looking at previous patterns when responding to students' needs for summer courses. Full-time faculty members are allowed to teach no more than two courses during the summer and one additional course (up to four credit/contact hours) during May semester. Alternative contracts will be issued to faculty members for courses that do not produce sufficient revenues to cover faculty salaries. Chairs were asked to optimize summer revenues by taking into account faculty salary versus enrollment.
13. Dr. Coleman shared the TracDat Report update with Chairs. Mia Braswell has reviewed all assessments that were submitted in August and will send TracDat analysis to Chairs. Follow ups for assessments should be completed prior to spring break.
14. Dr. Coleman discussed research expectations for reassigned time with Chairs. Faculty with low research productivity will receive a letter. If productivity does not increase, there will be a reduction in reassigned time and increase in teaching load by one course.
15. The SOUTHFUND campaign is currently underway. Donations to undergraduate scholarships are matched dollar for dollar. Each department representative should talk with faculty and staff members about making a contribution.
16. Dr. Coleman asked Chairs to review FARs to ensure that faculty report appropriate information in the proper format.
17. Dr. Loomis discussed considerations to the CAS Transient Credit Policy. Chairs shared their questions and concerns regarding issues with the current policy and proposed revisions. STARS will revisit in June.